

**REQUESTED ACTION** 

## SelectHealth Secure Provider Tools: Login Application

**INSTRUCTIONS:** Complete this form to request access to secure SelectHealth information, including the **Provider Benefit Tool** for member information such as claims status, member eligibility, and plan information; **CareAffiliate**<sup>®</sup> to view and submit preauthorization data; **Reports** to review quality improvement, medical home, and population health reports.

Once you complete the form, click on the green **SUBMIT** button (bottom of page 2) to email this application to **providerwebservices@selecthealth.org**.

**REQUIRED:** The <u>SelectHealth Information Technology Service Agreement (ITSA)</u> must also be submitted before you can access our tools. If you have previously signed the ITSA, you do not need to submit a new ITSA with this application.

Questions? Include them in your email, or call Provider Development at 800-538-5054, Option 2.

A. REQUESTOR INFORMATION (All fields required.)							
Office Manager/Contact							
Medical or Dental Health Care Organization (HCO) Name (provider or practice)							
Tax Identification Number (TIN)							
Providers in Clinic							
Office Address	City, State, ZIP						
Area Code/Ph# Area Code/Fax#	Email						

## **B. USERS REQUESTING ACCESS**

List all users in the office who are requesting access. (Additional spaces are available on next page.)

FULL LEGAL NAME	EMAIL ADDRESS	LAST 4 DIGITS SSN	DATE OF BIRTH (MM/DD/YY)	EXISTING USER ID If applicable	Indicate "New/Add" or "Remove" as well as which tool you are requesting
					New/Add Remove Care Affiliate Reports Provider Benefit Tool
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## C. ADDITIONAL USERS

Office Manager/Contact

Medical or Dental Health Care Organization (HCO) Name

List additional users in the office who are requesting access.

FULL LEGAL NAME	EMAIL ADDRESS	LAST 4 DIGITS SSN	DATE OF BIRTH (MM/DD/YY)	EXISTING USER ID If applicable	REQUESTED ACTION Indicate "New/Add" or "Remove" as well as which tool you are requesting
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