## Instructions

### STEP 1

Create a current gaps-in-care list:

1. Open your "Gaps-in-Care for Download" report: **QPP Report Hub.**

2. Apply these filters:

   — **Super clinic:** Choose your clinic.
   — **Measure:** Click on "Diabetes Care: Eye Exam (EED)"
   — **Status:** Leave all boxes checked. Include "Compliant," "Achievable," and "Non-Compliant."

3. In the dropdown menu on the top right side of the page, change the view from **Member** to **Download.**

4. Follow the instructions on the screen to export the data to Excel.

Refer to *Report Hub Instructions: Basic User*.

### STEP 2

Format your Excel export.

(Refer to *Formatting a Gaps List in Excel*.)

### STEP 3

Review "Tips for Working your Gaps-in-Care List" (beginning at right).

**NOTE:** Examples used in this document are for instructional purposes only; the dates that appear are only representative of what a user might see.

## Measure Information

The American Diabetes Association (ADA) recommends all people with diabetes have their eyes checked yearly.[1] The purpose of the eye exam is to screen for retinopathy—a common diabetes-related eye complication that can lead to blindness.

For this measure:

- The beginning of the calendar year is the measurement start date.

- The end of the calendar year is the measurement end date. Your gaps in care list has the measurement end date noted in the measure instructions column (see below).

With this measure, an eye exam that was negative for retinopathy will count as compliant for 2 years. If retinopathy was found, the eye exam must be completed yearly.

| | Measure | Qualified Da | Compliance Da | Status | Status Detail | Achievable Da | Measure Instructions | |
|---|---|---|---|---|---|---|---|---|
| 18 | Diabetes Care: Eye Exam (EED) | 5/9/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 33 | Diabetes Care: Eye Exam (EED) | 7/25/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 108 | Diabetes Care: Eye Exam (EED) | 2/16/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 132 | Diabetes Care: Eye Exam (EED) | 6/8/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 140 | Diabetes Care: Eye Exam (EED) | 10/9/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 149 | Diabetes Care: Eye Exam (EED) | 2/15/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 162 | Diabetes Care: Eye Exam (EED) | 1/29/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 166 | Diabetes Care: Eye Exam (EED) | 2/7/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 174 | Diabetes Care: Eye Exam (EED) | 2/22/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 219 | Diabetes Care: Eye Exam (EED) | 4/25/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 259 | Diabetes Care: Eye Exam (EED) | 8/24/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 284 | Diabetes Care: Eye Exam (EED) | 3/27/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 381 | Diabetes Care: Eye Exam (EED) | 5/23/2024 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 578 | Diabetes Care: Eye Exam (EED) | 11/3/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 611 | Diabetes Care: Eye Exam (EED) | 12/11/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 669 | Diabetes Care: Eye Exam (EED) | 9/23/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 707 | Diabetes Care: Eye Exam (EED) | 9/23/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 800 | Diabetes Care: Eye Exam (EED) | 6/6/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 828 | Diabetes Care: Eye Exam (EED) | 10/19/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 837 | Diabetes Care: Eye Exam (EED) | 11/10/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 897 | Diabetes Care: Eye Exam (EED) | 10/9/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 924 | Diabetes Care: Eye Exam (EED) | 9/18/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 998 | Diabetes Care: Eye Exam (EED) | 10/23/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |
| 1014 | Diabetes Care: Eye Exam (EED) | 8/16/2023 | | Achievable | To Be Completed | | Member needs Diabetic Retinal Eye Examination b | 12/31/2024. |

**Select Health**

**Questions about the Quality Provider Program?**
**Contact us at QualityProvider@selecthealth.org.**

## Tips for Working your Gaps in Care List

1. **After pulling an open gaps list, designate staff member(s) to compare this list against the EMR to verify if the eye exam is current** (either done this year regardless of findings or done last year with no evidence of retinopathy).

    **NOTE**: An eye exam done last year **WITH** evidence of retinopathy is considered NOT CURRENT.

2. **Learn how to decode the information in the status detail column.**

    **SRC =** The source from which we received the information

    (**P =** Primary [claims]); **S =** Supplemental [lab feed, data submission, direct EMR access, etc.])

3. **If the eye exam is current, but the gap is still showing as "open," this record of the eye exam can be submitted as a correction.** To do so:

    - Access the **Quality Data Corrections (QDC) Tool**.

    - Refer to the **Quality Data Correction (QDC) Tool: Submitting Corrections**.

    - Use the link(s) provided in the downloaded gaps-in-care Excel file to have member and measure information pre-populated

**NOTE**: Eye exam documentation that is submitted as a correction must include the name of the eye care professional or specifically state the exam was read by an "optometrist" or "ophthalmologist." The exception to this requirement is an exam read by artificial intelligence.

4. **If the eye exam is not current, have the designated staff member flag the chart indicating the need for an eye exam.** After the charts have been flagged, confirm if the member has an upcoming office visit scheduled Be sure that:

   - If they are scheduled, the provider knows they are due for an eye exam.

   - If they are not scheduled, get the office visit scheduled/ assist the member with eye exam scheduling.

5. **If your records indicate that the member has completed their eye exam, but you don't have records of the results, have the designated staff member track down the documentation from the eye care professional.** This documentation could be submitted as a correction.

**For more information on:**

- Improving diabetes care management, refer to the **QPP Best Practice Reference Manual**.

- What is required for eye exam corrections, refer to the **Allowable Corrections Guide.**

### Corrections Pro Tip

Please wait 6 weeks from the date of service before determining if a correction is needed. This allows time for claims to be processed, ultimately saving us all time by submitting only corrections that really may be needed.

**Reference**

1. American Diabetes Association. *What Can You Do to Protect Your Eyes?* **ADA.org** Website. **https://diabetes.org/health-wellness/eye-health/what-can-you-do-protect-your-eyes**. Accessed March 20, 2025.