How do I search for a claim?

1. Click *Search* in the top navigation.

2. You can search for a claim in three different ways: *Quick Search*, *Patient Lookup*, and *Browse Claims*.

3. To search by *Quick Search*, enter an *ID Number* (see note for examples) and click *Search*. Then click the *Claims* link.

4. To search by *Patient Lookup*, enter the member's *Last Name* and *Date Of Birth* and click *Search*. Then click the member's name and scroll to the *Patient's Claims* section.

5. To search by the *Browse Claims* option, enter the *Dates Of Service* and other information as needed and click *Search*.

6. For each of the above methods, click on the *Claim ID* number in purple for detailed information once the desired claim is found.